



Diversified Personnel Services

A DIVISION OF Opportunities

Spring 2014!

Staff Points...

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● Save the Date!

Reserve your team today! Not a golfer? Join us at the reception or become a sponsor. Silent auction, live auction, raffle, hors d'oeuvres and networking...it's a fun casual evening AND it benefits individuals with disabilities and other life barriers! Held at the beautiful Koshkonong Mounds Country Club in Fort Atkinson on Thursday, June 5. Mark your calendars, it's just right around the corner!



- 3/26 Purple Day
- 3/29 National Ma & Pa Business Owner's Day
- 4/1 April Fools Day
- 4/5 National Pillow Fight Day
- 4/6 Hostess Twinkie Day
- 4/12 Walk on Your Wild Side Day
- 4/13 Scrabble Day
- 4/20 Happy Easter!

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|---|------------------------|---|
| | <h1>SAVE THE DATE</h1> | <p>Mark Your Calendars! Join us on the golf course for our 12th Annual Spence Jensen Classic Golf Outing!</p> |
| | | <p>Thursday, June 5th 2014</p> <p>Koshkonong Mounds Country Club Fort Atkinson, WI</p> |
| <p>Reserve your team or donate an auction item by contacting Jason Frey at 920-563-2437 or jfrey@oppinc.com</p> | | <p><i>Did you know...</i> Opportunities, Inc. serves over 3,000 individuals annually through training, employment and social enrichment programs.</p> |

[Click here to enlarge image](#)



Event Sponsorships/Donations:

Not able to make the event or looking to promote your business - we have the perfect solution! Sponsorships are available and donations to our silent and live auctions are always welcomed. Please contact Jason Frey at jfrey@oppinc.com.

● Safety Corner Improve Workplace Safety

Preventing workplace incidents is an important way to save workers' compensation dollars. Not to mention that each time an employee misses work because of a workplace-related injury or illness, your bottom line suffers. Decreased productivity, increased insurance costs and even legal fees can mount up. Less obvious, but potentially just as harmful, employee morale can take a big hit.

Ways to improve workplace safety:

1. New employees should learn about a company's commitment to safety during the orientation process.
2. Communicate the importance of safety through effective communication plans.
3. Train, train and train again.
4. Make it as easy as possible for employees to find information.
5. Supervisors who observe and compliment employees who behave safely accomplish more than just safety meetings.
6. Offer employee safety incentive programs.



Excerpted from sdasssecurity.com

● Relationship Building: Managing Up

It's not always clear to employees why they need to manage relationships upward unless it's for political maneuvering or brown-nosing. But it is a valuable skill to know how to consciously work with your boss to obtain the best possible results for you, your boss, and the organization you both work for.

This is important because you and your employees are mutually dependent on one another. They need your support and guidance in doing their job effectively and you need their help and cooperation to do his or her job effectively. Employees often make either the mistake of seeing themselves as not very dependent on their bosses or assuming that their bosses will magically know information or help they need from them without asking for it.

It's important to understand your employees - not just initially when you first begin working with one another, but throughout your relationship. On an ongoing basis, it's important to communicate as priorities and concerns change.

It's even more important to know yourself and your strengths, weaknesses, work style preferences, goals, and pressures. Developing self-awareness and then learning to apply your knowledge in order to have more effective relationships is an important ongoing learning process that we all need to and should engage in. Learning more about your own and others' preferences for how they take in information, make decisions, structure their day, and communicate is something that can serve as a foundation for understanding work styles and strengths.

Find ways to regularly communicate your expectations to your employees, receive feedback and ask questions about his/her expectations, and influence him/her to your point of view on important issues. But realize that your employees, just like you, is probably limited in his/her time and energy, so make sure that you use his/her time wisely.

Excerpted from hrweb.berkeley.com

Staffing Trends February Temporary Help Up 8.9%

Seasonally adjusted employment data released by the U.S. Bureau of Labor Statistics indicate that temporary help services added 24,400 new jobs in February (up 0.9% from January). In a year-to-year comparison, staffing firms employed 8.9% more temporary workers in February than in the same month a year ago, according to BLS.

Nonseasonally adjusted BLS data, which estimate the actual number of jobs in the economy, indicated that staffing employment increased by 35,000 in February (up 1.3% from January and better than February's historical average increase of 0.6%). On a year-to-year basis, there were 10.0% more staffing employees in February than in the same month last year.

"The staffing industry continues to help create employment opportunities in an environment when businesses remain cautious in hiring," says Richard Wahlquist, president and chief executive officer of the American Staffing Association. "Staffing and recruiting firms enhance workforce flexibility and provide access to talent across the full spectrum of occupations."

Total U.S. nonfarm payroll employment increased by 175,000 jobs in February, BLS reported. Monthly job gains averaged 189,000 in the prior 12 months.

MEMBER



American Staffing Association

www.americanstaffing.net

To Your Health Spring is Here....FINALLY!

The number of farmers markets in the U.S. continues to rise, along with their collective impact on communities across America. More than just a shopping trip, markets have become integral parts of regional food systems, economies, and social networks. Markets offer a place to connect with neighbors, meet local farmers, support local small businesses, and provide nutritious food to neighborhoods in need.

Why shop at a Farmers Market?

1. Try a new fruit or vegetable.
2. Learn new ways to prepare your produce.
3. Strengthen your community.
4. Meet the farmers.
5. It's a great way to get your kids involved.
6. Fresh fruits and vegetables are full of antioxidants and phytonutrients.
7. Freshly picked ripe food is at its peak in flavor and nutrition.
8. It's outside!



Excerpted from nutrition.gov

What's in season?

Vegetables:

| | |
|-----------|-----------------|
| Artichoke | Morel Mushrooms |
| Asparagus | Mustard Greens |
| Carrots | New Potatoes |
| Collards | Rhubarb |
| Fennel | Spinach |

Fruits:

Apricots
Strawberries
Avocado

Seasonings:

Chives
Cilantro
Dill
Mint

● Top 10 Surefire Ways to Get Fired

1. Lying on Your Job Application or Resume
2. Being Indiscreet About Your Job Hunt
3. Gossiping
4. Taking Too Many Personal Calls
5. Drinking at Work
6. Surfing the Web Excessively
7. Becoming Romantically Involved with the Boss
8. Forgetting to Double-Check Your Figures
9. Alienating Your Coworkers
10. Pointing Fingers at Everyone but Yourself

www.career-advice.monster.com



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